

# Great Midwest Train Show - Show Reservation Form

Train Show, Inc. • 280 Carlton Drive • Carol Stream, IL 60188 • Phone: 630-290-1962 • Fax: 240-597-4482  
 GreatMidwestTrainShow.com e-mail: Info@GreatMidwestTrainShow.com



Organization (optional): \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax # (optional): \_\_\_\_\_

Website (optional): \_\_\_\_\_

What Do You Sell?: \_\_\_\_\_

Select the show(s) and building then write in the number of tables you want

2019 Show Dates			Building 1 \$48 each *	Building 2/3 \$42 each *	Building 4 \$42 each *	Building 5 \$42 each *
January	13	2019				
February	10	2019				
March	10	2019				
April	14	2019				
May	5	2019				
June	2	2019				
no show in July						
August	11	2019				
September	8	2019				
October	13	2019				
November	10	2019				
December	8	2019				

\* Discounts are available for 6 month table commitments. Call 630-290-1962 for details.

Please note any special requests here

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I need \_\_\_\_\_ Extra Passes @\$10.00 each

Reminder: you get 2 passes with your first table and 1 pass for each additional table up to 6 total passes.

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I need an Electric Drop  
 \_\_\_ Yes - \$15.00

Method of payment: (CHECK ONE)

Check or money order enclosed for full amount of reservation.

Payment plan. I am paying by cash or check for my last show now and will pay for the remaining shows as they occur.

Guaranteed to a Visa, MasterCard, Discover or American Express. I understand I have to pay by either cash or check by 3:00pm on the Sunday of show. If I don't pay by cash or check by 3:00pm on Sunday of the show, I authorize my credit card to be charged for this transaction plus a late fee if applicable. I understand this purchase is not refundable unless Great Midwest Train Show and Train Show Inc. is able to resell my tables.

Charge card number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

**Please make checks payable to:**  
**Train Show**

**Exhibitor Agreement:**

I agree that I have received and read the terms and conditions of the exhibitor agreement and agree to all those terms and conditions. I further certify that I understand I must keep my exhibit fully set up according to the term of this contract. I authorize this credit card to be charged for the full amount of my reservation if I have not paid by cash or check. I understand the Great Midwest Train Show and Train Show inc. assumes no responsibility for any exhibitor property or for safety at the show. I agree to hold harmless the Great Midwest Train Show and Train Show inc., its exhibition centers, and contractors for any and all actions that may occur involving the show. I agree to indemnify the Great Midwest Train Show and Train Show inc. for any liability that may be caused or related to my participation under this agreement. I further acknowledge and agree that the Great Midwest Train Show and Train Show inc. may cancel any show and refund all prepaid money and that information provided here is subject to change by the Great Midwest Train Show and Train Show inc. at any time.



\_\_\_\_\_ Applicant's signature \_\_\_\_\_ Date

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## **Show Location:**

DuPage County Fairgrounds  
2015 Manchester Road  
Wheaton, IL 60187

(For reference, the closest intersection is County Farm Road and Manchester Road in Wheaton, IL.). See our website for directions.

## **Show Hours**

Set-up, Sunday morning: 5:30am - 9:00am

Show Hours: 9:00am - 3:00pm

Tear-down 3:00pm-6:00pm

## **Exhibit Space Terms and Conditions:**

**TABLE RESERVATIONS:** Tables may be reserved either on using the Permanent Table Plan or on a per show basis. Priority is given to people who reserve tables under the Permanent Table plan. A Permanent Table reservation will allow an exhibitor to keep the same table location for the entire year. Per show reservations are only accepted if tables are available. Based on current availability, all show reservations are somewhat limited.

**TABLE PRICING:** All tables are 30"x 8' in size. Prices are based on location, date of signup and type of reservation (Permanent or per show). Please refer to the chart on the reverse side for pricing. Each reservation includes 2 exhibitor passes for the first confirmed table, and 1 pass for each table after that, up to a maximum of six passes per show. Extra passes can be purchased at \$10.00 each.

**TABLE PAYMENTS:** All tables must be paid for when the reservation is made, or be guaranteed to a Visa, MasterCard, Discover or American Express to be confirmed. If tables are guaranteed to a credit card, they must be paid for by 3:00pm the day of the show by cash or check. Tables not paid by 3:00pm will be assessed a \$5.00 per table late fee which will be charged along with your table fee to your credit card. A \$25.00 Return Check Fee will be added to all returned checks.

**OUTDOOR SPACE:** Outdoor selling space is available on a non-reserved basis at the Fairgrounds only. Cost for an Outdoor Seller's Permit is \$45.00 and is not refundable. Cost of permit does NOT include tables, chairs, electric, or entry to show. Credit will be given for one (1) Exhibitor Gate admission ticket per Sellers Permit. Exhibitor passes can be purchased in advance for \$10.00 each.

**ACCEPTABLE MERCHANDISE:** Train, collectible toy and family oriented hobby merchandise is acceptable. Non hobby related or non wholesome merchandise is not accepted. Final determination of acceptability shall be determined by Train Show Inc.'s on site managers. Dealer may not sell raffle tickets or offer games of chance. Dealer agrees to mark reproductions, repainted, and restored items as well as items with major reproduction parts. Dealer agrees to give a receipt when requested by a purchaser. This receipt must include the terms of the sale.

**TABLE LOCATION:** Permanent Table reservations will be given preference in table location. The ONLY WAY to have a guaranteed location is to sign up using the Permanent Table Program. Month to month reservations will be subject to availability. Exhibitors in either the Exposition (1) Home Economics (2,3) or in the Science (4) buildings MUST stay fully set up until 3:00pm. Exhibitors in the Fair Cafe (5) building may leave anytime after paying for their exhibit space. Failure to stay fully set up until the assigned time, will result in you being excluded from future shows, loss of discounts, and/or a \$100.00 per table penalty.

**REFUNDS:** Tables are not refundable once a reservation has been confirmed. Tables not occupied by 9:00am will be considered NO-SHOWS, will be re-sold, and no refund given.

**SALES TAX:** Each exhibitor is responsible for charging and remitting sales tax to the State of Illinois Dept. of Revenue.

**SERVICES:** Exhibitors are responsible for their own parking, lodging, security, and other expenses. Electric is available at \$15.00 per drop. The Great Midwest Train show and Train Show Inc. are not responsible for any loss or damage to exhibitor's property at the show. Each Exhibitor agrees to hold harmless the GREAT MIDWEST TRAIN SHOW, Train Show Inc., its contractors, and the DUPAGE COUNTY FAIRGROUNDS for any and all actions that may occur involving the show. Each exhibitor agrees to indemnify Train Show Inc. for any and all liability that may be caused or related to his or her participation under this agreement. Each exhibitor further acknowledges and agrees that Train Show Inc. may cancel any show and refund all prepaid money and that information provided here is subject to change by Train Show Inc. at any time.